

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: December 6, 2022	PREPARED BY: Leann Leyva, Engineering Tech. II						
Meeting Date Requested: December 13, 2022	PRESENTED BY: Craig Erdman P.E., Director/County Engineer						
ITEM: (Select One) Consent Agenda <input checked="" type="checkbox"/> Brought Before the Board Time needed: 15 minutes							
SUBJECT: County Road Approach Policy							
FISCAL IMPACT: The cost of improvements is borne by those individuals benefitting from the construction, per RCW 36.75.130. Any permitted work done in the County right of way will be subject to a fee. This fee is required to recover costs incurred for preparation and inspections of the approach permit and will help offset overall costs.							
BACKGROUND: In 2014, the County adopted Resolution 2014-123. The existing road approach policy needs updating to eliminate inconsistency and provide clarification of county specifications and standards. Additionally, the pervious policy does not address collecting permit fees. Out of 19 Washington State Counties that we researched, all 19 counties have an established permit fee. The new policy will also address charges to recover costs incurred for the preparation, and inspections of issued permits, as Franklin County does not currently charge for approach permits. Per RCW 36.75.130, The construction of approaches, culverts, fills, or such other drainage facilities as may be required, shall be under the supervision of the County Road Engineer, and all such construction shall be at the expense of the person benefited by the construction.							
RECOMMENDATION: Staff recommends that the Board rescind the existing policy, established in Res. 2014-123 and adopt the attached updated County Road Approach Policy.							
SUGGESTED MOTION: I move to approve a resolution rescinding Franklin County Resolution 2014-123 and approve of the Franklin County Updated Road Approach Policy as presented.							
COORDINATION: This policy was drafted under the supervision of John Christensen, PLS, Asst. Director/County Surveyor and reviewed by Craig Erdman, PE, Director/County Engineer. Robert Mendez, Program Manager, provided additional input.							
ATTACHMENTS: (Documents you are submitting to the Board) <table border="0"><tr><td>1. Resolution</td><td>4. Various County Road Approach Permit Fees 2022</td></tr><tr><td>2. County Road Approach Policy</td><td>5. WSDOT Permit Desk Guide – Appendix A</td></tr><tr><td>3. 2023 Proposed Public Works Fee Schedule</td><td></td></tr></table>		1. Resolution	4. Various County Road Approach Permit Fees 2022	2. County Road Approach Policy	5. WSDOT Permit Desk Guide – Appendix A	3. 2023 Proposed Public Works Fee Schedule	
1. Resolution	4. Various County Road Approach Permit Fees 2022						
2. County Road Approach Policy	5. WSDOT Permit Desk Guide – Appendix A						
3. 2023 Proposed Public Works Fee Schedule							
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Retain one original resolution and policy for the Board's records. Forward one copy of the resolution and policy for the Public Works Department's records.							

I certify the above information is accurate and complete.



Craig Erdman, P.E. Director/County Engineer

FRANKLIN COUNTY RESOLUTION NO. _____

**BEFORE THE BOARD OF COUNTY COMMISSIONERS,
FRANKLIN COUNTY, WASHINGTON**

IN THE MATTER OF A COUNTY ROAD POLICY

WHEREAS, RCW 36.75.130 provides that no person shall be permitted to build or have an approach to a County road without first obtaining permission from the Board of County Commissioners and provides that the Board may adopt reasonable rules for the construction of approaches and provides that the construction of approaches shall be under the supervision of the County Engineer and that the cost for the approach shall be at the expense of the person benefitted; and

WHEREAS, the review and execution of road approach requests, by policy, is an administrative function of Franklin County Public Works Department, to be overseen by the County Engineer's office, per Resolution 82-12; and

WHEREAS, the Board adopted a County Road Policy under Resolution 2014-123 amended Resolution 2003-284 and adopted the County Road Approach Policy and Criteria; and

WHEREAS, the County Engineer recommends that certain updates be made to the previous policy; and

WHEREAS, the attached County Road Approach Policy remedies the deficiencies of the existing policy; and

WHEREAS, Resolution 2002-152 established the Design Standards for the Construction of Roads and Bridges and was amended by Resolution 2002-270, which enshrine the current design standards of Franklin County; and

WHEREAS, the Board of Franklin County Commissioners, constituting the legislative authority of Franklin County, finds that the replacement of the existing policy with the new County Road Approach Policy is in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED that the Board of Franklin County Commissioners hereby rescinds Resolution 2014-123; and

BE IT FURTHER RESOLVED that the Board of Franklin County Commissioners hereby approves of and adopts the attached County Road Approach Policy.

APPROVED this _____ day of December, 2022.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Member

Attest:

Clerk of the Board

FRANKLIN COUNTY PUBLIC WORKS DEPARTMENT

COUNTY ROAD APPROACH POLICY

(Adopted by Resolution No. _____, effective _____)

I. Purpose

To establish a uniform practice for the issuance of permits to access the County road system from private property.

II. Policy

A. General

RCW 36.75.130 provides for the following:

1. Any persons desiring to construct an approach to the county road system shall first obtain permission from the Board of County Commissioners.
2. The Board of County Commissioners may adopt rules for the construction of approaches which may contain provisions for the construction of culverts, fills and other drainage facilities as the Board deems necessary.
3. The construction of approaches, culverts, fills and other drainage facilities shall be under the supervision of the County Engineer and all such construction shall be at the expense of the person benefitted by the construction.

Franklin County Resolution 82-12 delegated the office of the County Engineer to execute road approach permits on behalf of the Board.

B. Right to Access

Every owner of property that abuts the county road system has a right to reasonable access to said road system. Access may only be restricted if limited access rights have been established or if reasonable access can be established through access roads and lanes (private or public) that adjoin the subject property.

C. Approach Construction Required

All property owners shall be required to construct a new road approach any time an access point is added to the County road system or in conjunction

with any construction or change in use of the property that will increase the traffic volume entering or exiting the roadway, as determined by the County Engineer.

No building permit shall be issued until the County Engineer has issued a valid approach permit or it has been determined that the existing access meets current County Standards. Condition(s) of the issued approach permit shall be completed before final occupancy is issued.

Additionally, all property owners shall be required to construct a new road approach and bring existing nonconforming road approaches into conformance upon issuance of a permit for:

- i. Construction of any dwelling
- ii. Construction of any accessory structure valued at \$35,000 or more
- iii. Construction of any commercial or industrial structure
- iv. Placement or replacement of a manufactured home
- v. Enlarging any dwelling or accessory structure with the value of the addition being 33% or more of the current structure's value -OR- Enlarging any dwelling or accessory structure's gross floor area by more than 50%, regardless of value
- vi. Ingress or egress to a County road for commercial, industrial, or agricultural purposes other than temporary approaches
- vii. Any subdivision or modification of parcel boundaries that results in an approach serving more than a single parcel shall be required to construct an approach for any new parcels lacking such approaches to meet current County Standards as a condition of approval
- viii. For new joint use approaches that are not a result of a subdivision, the first applicant for a road approach permit shall be required to construct the approach to County Standards

D. Permit Required, Application

All property owners constructing a new road approach or making upgrades, modifications, or performing maintenance to an existing approach shall first file an approach permit application with the office of the County Engineer. The application shall be made on forms available from the County Engineer's office or on the Franklin County website. Incomplete applications will not be accepted.

Construction and maintenance on portions of the approach that are outside of the County right of way do not require a road approach permit.

All applications shall include a drawing, created with one of the following: computer aided drafting (CAD) software; or neatly hand drawn; or a digital image of the parcel containing the following information:

- Address and parcel number
- Property and right of way lines

- Road name
- Existing site conditions including other driveways or other items which may impact the proposed approach.
- Width of approach
- Location of approach in relation to the nearest property line.

For typical residential and minor commercial or agricultural approaches a single drawing on 8.5x11 inch paper will be sufficient. For industrial and other approaches that require more work (such as road widening or turning lanes) as a condition of approval three (3) copies of drawings, created under the direction of a civil engineer licensed to practice in the State of Washington, shall be submitted on 22x34 inch paper, or a digital medium.

E. Application Review

Once a complete application has been received at the office of the County Engineer, the review period for the application will begin. The County will require a maximum of ten (10) business days to review and approve or deny the application, request additional information, or notify the applicant that additional review time is required. The review of the application will include:

- Ensuring the information of the application is accurate and appropriate to the subject property. Any incorrect information will be brought to the attention of the applicant for correction.
- Ensuring the site plan is accurate as to the location and type of approach requested by the applicant. The County Engineer may aid the applicant in preparing the site plan by providing data from the County Geographic Information System.
- A site visit to determine any conditional requirements that may need to be added to the permit. Pictures of the site should be taken for the file.

If the County Engineer determines that the proposed access is appropriate, meets guidelines to ensure public safety and is in the best interest of the County, the application will be approved and the permittee will be notified.

If during the course of the review it is determined that the approach is already permitted, conforms to all permit requirements at the time of original issuance, and the permittee is not proposing any modifications or additional approaches, the reviewer will notify the Building Department and the applicant in writing that no additional action is required in relation to the approach. Generally no new approach permit will be issued.

F. Minimum Design Standards

The County Engineer has developed standard drawings for the various road approach types. The current versions of these drawings are available at the office of the County Engineer and are hereby incorporated as part of the policy by reference. The County Engineer reserves the right to make updates and changes of these drawings, without updating the remainder of this policy, as necessary.

All road approaches shall conform at least to the minimum design standards established by the County Engineer. However, the minimum design standards may not be sufficient for all approach types, such as those with large truck volumes. It is the sole responsibility of the permittee to provide a road approach design that is appropriate for the intended use. The County makes no certification that approaches constructed to the minimum standards will be sufficient and, if due to special use of or conditions on an approach, the County Engineer may direct that additional design work be required. This may include, but not be limited to, certification of the adequacy of the approach by a licensed engineer.

The following standards shall be used in reviewing and issuing permits:

1. General Conditions

No approach shall be located as to create a hazard to motorist or pedestrians or to invite or compel illegal or unsafe traffic movements.

Approaches shall provide adequate queueing length for vehicles both entering and exiting the County roadway. This may include restrictions on pavement of gates, parking, or other items that may obstruct traffic flow on private property.

All portions of the approach, including any radius returns, shall be confined within lines that are extensions of the property boundaries though the property corners to the centerline of the roadway.

Road approaches that cross a drainage ditch may require a culvert to be installed for the full width of the approach. The culvert shall be sized appropriately for the anticipated water volume with the minimum size being 12 inch diameter. All culvert pipes shall be corrugated metal pipe (CMP) with galvanized coating and be installed in accordance with the standards on file at the office of the County Engineer. Culvert pipes shall be installed with appropriate cover for any access to the property. Filling of the ditch for access without installation of the culvert is unacceptable.

All approaches to a paved County road shall be paved with hot mix asphalt or concrete (as permitted below) to the dimensions shown on the standard plans.

Concrete approaches within the right of way are only permitted when the paved width of the roadway is at least 12 feet, as measured from the roadway centerline to the edge of pavement, at the approach location. If the paved width is less the pavement may be widened in accordance with minimum road section standards for the width of the approach (including return radii) plus appropriate pavement width transitions and the concrete may continue from that point.

Hot mix asphalt approaches shall be connected to the existing pavement with a neat, vertical saw cut and the joint shall be tacked prior to paving.

Approaches shall be located such that they provide minimum intersection sight distances as determined in the current County Design Standards as adopted by the County Engineer. For the purposes of determining sight distances the following criteria shall be used:

- Design Speed (V) shall be the legal speed limit (posted or unposted)
- A sight obstruction greater than two (2) feet in height. Trees with a caliper of less than six (6) inches, measured two (2) feet up from the base, shall not be considered a sight obstruction when the lowest branches are a minimum of seven (7) feet above the edge of pavement nearest to the tree

Sight distances for approaches shall be maintained by the permittee including trimming and/or removal of vegetation. Placement of fencing or other objects in the sight triangle for an approach may result in those objects being removed or the approach being closed.

2. Approaches within an Urban Growth Area

Approaches shall be located as per the current County Design Manual.

The total number of approaches for any one property shall be limited to three (3) for corner lots.

No more than two (2) approaches will be permitted in any one street for any one property. Approach spacing shall be per the current County Design Manual.

3. Approaches outside an Urban Growth Area

Approaches shall be located as per the current County Design Manual.

Residential approaches on lots two acres in size or less shall be limited to two (2) on any one street. Residential approaches on lots

greater than two acres in size shall be limited to three (3) on any one street.

Farm approaches shall be limited to one (1) approach for each residence and set of out buildings with one (1) additional approach for a group of temporary living quarters and one additional approach for each field or portion of field, if the field is separated by a topographical barrier, abutting the roadway.

Approaches for commercial and industrial facilities shall be limited to three (3) with no more than two (2) on any one road.

Approaches shall be spaced as per the current County Design Manual.

4. Residential Approaches

The maximum width for a residential approach shall be as follows:

- 30 feet, exclusive of the return radii, for a home with up to a 2 car garage.
- 36 feet, exclusive of the return radii, for a home with a 3 car garage or larger.

Any approach over 30 feet shall install infiltration trenches on each side.

No additional width will be granted for addition of an attached or separated shop/garage. Approaches serving such buildings shall be constructed as a separate approach or connect to the existing approach outside of the right of way.

Combined width of all approaches on any one street shall not exceed 60 feet or 50% of the frontage for that street whichever is less. The combined width of all approaches for each property shall not exceed 80 feet.

5. Non-Residential Approaches – Width

Approaches for any use other than residential shall have a maximum width of 40 feet exclusive of the return radii.

Equipment crossing approaches may have a wider width as determined by the County Engineer on a case by case basis.

6. Private Road Approaches

Approaches for private roads shall be paved and constructed in accordance with the standards and specifications on file at the office of the County Engineer. It shall not be the responsibility of the County

Engineer to maintain the approach, culvert, or the private road. The responsibility shall be of the person(s) utilizing the private road.

The number, width and location of approaches may be varied from the above standards when, in the opinion of the County Engineer, conditions along the County road do not permit expected vehicle or equipment type and/or traffic volumes to enter, exit or cross the road safely or if the approach would create an undesirable condition on the County road or intersecting roads.

G. Permit Fee Required, Application

After approval of the application and prior to issuance of a road approach permit for a new road approach or modifications to an existing approach, the applicant shall pay a non-refundable permit fee per the Permit Fee Schedule to cover all costs and expenses incurred in the examination, inspection, and supervision of such work. Please see current Fee Schedule.

The fee may be waived if the approach is existing and found to be in conformance with current County Standards and no modifications or additional approaches are proposed or required.

Fees must be paid at the office of the County Engineer or made online through software utilized by the County. In person or mail in payment may be in the form of cash, personal check, money order or cashier's check. For payment by personal check or money order a valid Washington driver's license is required.

Online payments are subject to a convenience fee.

If checks are returned for any reason, the review of the application will cease and permits, if issued, will become invalid until proper payment is made. Additionally, the applicant will be responsible for reimbursing the County for any returned check fees incurred.

H. Permit Issuance

Once the permit has been prepared by the County Engineer, the record owner of the property must sign the permit, agreeing to all conditions thereon, prior to the permit being issued. Contractors, consultants, and other agents may not sign on behalf of the record property owner. Lease holders will be permitted to sign only upon presentation of a valid lease agreement.

Approved permits shall either be picked up at the office of the County Engineer for signature or the signed permit can be emailed to the Permit Technician(s) or to permits@franklincountywa.gov.

Issuance of a permit grants the holder permission to construct an approach in accordance with the conditions contained on the permit including the approved site plan. The approach is not considered conforming until all conditions thereon have been satisfied, construction is accepted, and the final road approach permit has been executed by the County Engineer.

I. Construction

Road approaches shall be constructed in accordance with current County Design Standards, as adopted by the County Engineer, and all conditional requirements on the permit.

Pursuant to RCW 36.75.130, all costs for construction and road approaches, including excavation, compaction, culvert pipe, fill ditches, drainage facilities and pavement shall be at the expense of the person or persons benefitting from the approach. Unless otherwise provided herein the County will not provide any equipment, labor, or materials for construction of road approaches. In accordance with RCW 19.122.030, the property owner shall be responsible to obtain utility locates by using the statewide one-number locating service.

J. Inspection

All construction within the County right of way is subject to inspection and approval by the County Engineer. Inspection of the work may include, but is not limited to, the following:

- i. Verification that the geometric layout is consistent with permit requirements
- ii. Testing of compaction for base course and pavement within the County right of way
- iii. Verification of layer thickness for base course and pavement within the County right of way
- iv. Verification that all conditional requirements have been satisfied

The applicant shall request inspection by calling the Permit Line or the Permit Technician(s). The property owner shall notify the Office of the County Engineer a minimum of forty-eight (48) hours in advance of inspection request. If the inspector arrives and the work is not ready for inspection, the inspection will be failed and the applicant will be required to re-schedule the inspection. If the applicant establishes a history of requesting inspections when the work is incomplete, an additional fee may be added to the permit in order to compensate the County for costs incurred. History shall be considered two (2) or more requests not ready for inspection.

Work completed without an approved preliminary inspection will be automatically failed and the County will require the permittee to demonstrate

the previous work meets all permit requirements or all such work shall be removed by the owner at their expense.

All approaches shall pass a final inspection by the County Engineer in order for permit to be considered valid. Final inspection shall include a review of the approach surface, size and location. Ditch lines shall be reestablished to original constructed condition. All debris, including windblown sand/dirt and debris shall be removed from the roadway, road shoulder and roadside ditch along the entire frontage of the property before final inspection will be approved.

K. Permit Final

Once all conditions on the Road Approach Permit have been satisfied, the final inspection has been passed, and any fee's or charges for repairs, cleaning or additional inspections have been paid, the County Engineer will execute the final Road Approach Permit.

Once the permit is executed by the County Engineer, one (1) copy will be made and returned to the owner. The County Engineer will maintain the original copy in the appropriate file.

Records for each road approach will be kept on file in the office of the County Engineer. Records will consist of all applications, whether approved or not, and all permits with supporting construction records. Records will be maintained in accordance with Franklin County record(s) retentions policy and applicable State Law.

L. Unpermitted & Non-Conforming Approaches

Except those approaches meeting the definition of an "Authorized Road Approach" in Section III of this policy, all access points to the County road system shall have an access permit. Approaches that were permitted under previous versions of this policy, but are considered to be non-conforming approaches, shall hereinafter be considered unpermitted approaches.

Pursuant to RCW 36.75.130, any person failing to obtain the permission of the Board of County Commissioners prior to constructing an approach is guilty of a misdemeanor and subject to prosecution.

The Public Works Department will issue a warning to any property owner observed to be constructing or have constructed an unpermitted approach. The warning will give the property owner ten (10) business days in which to remove said approach or complete an approach permit application. If the property owner fails to comply with the conditions of the warning letter, the matter will be forwarded to the Franklin County Sheriff Department for further action.

Upon failure of the permittee to use, occupy, or maintain an approach the County Engineer will notify the permittee verbally (if possible) and by certified letter of the non-compliance. If, after thirty (30) days the non-compliance has not been corrected, the County Engineer may order any such work to be done to bring the approach into compliance and recover the cost therefore from said permittee.

The County Engineer reserves the right to revoke or deny any and all approach permits when the approach creates a danger to the traveling public.

M. Maintenance, Replacement, Relocation

Approaches shall be maintained in a safe, smooth, and traversable condition that permits vehicles to enter and exit the roadway without impeding traffic. The County Engineer further reserves the right to periodically inspect road approaches for public safety concerns.

It shall be the responsibility of the property owner(s) to maintain the road approach(s) to their property. The county will maintain the intersecting roadway, to the edge of the paved or gravel surface, and the adjacent roadside ditch including the culvert under the approach, if one is installed. The Counties maintenance of the culvert shall be limited to periodic cleaning. The property owner shall be responsible to replace the culvert pipe when replacement is deemed necessary by the County Engineer.

Any replacement or relocation of an approach due to actions by the permittee or the permittee's failure to maintain the approach in accordance with this policy and all conditions on the permit shall be by and at the expense of the permittee.

Any replacement or relocation of an authorized approach due to construction or maintenance by Franklin County shall be by and at the expense of Franklin County. Once said replacement or relocation is complete, the responsibility for maintenance shall return to the permittee.

N. Gravel Roads – Minimum Paved Approach

All gravel roads, public and private, accessing onto a paved road shall have a paved approach. The minimum distance that the approach shall be paved will be determined by the County Engineer based on traffic volumes, truck volumes, and stopping and starting distances. In no case shall the pavement extend less than the distance to the right-of-way.

O. Application and Permit, Expiration

If a Road Access Permit is not issued, the approach permit application shall expire 90 days from the date of acceptance by the County Engineer.

Road approaches shall be constructed within one (1) year of the approval of an access permit. Failure to complete construction within one (1) year will automatically void the access permit.

Road approach construction may be extended for an additional six (6) months with written request from the permittee. Construction may not be extended beyond two (2) years from the date of permit issuance. Construction standards at the time of the request to extend will apply to the access permit.

Once construction has been completed and accepted by the County Engineer, the access permit will remain in force until the access is abandoned by the property owner.

The County Engineer reserves the right to revoke any and all access permits when the access creates a danger to the traveling public.

P. Temporary Road Approaches

Temporary approaches need not be constructed to the full County Standard. The permittee shall be responsible to construct the approach in such a manner as is appropriate for the use. A temporary approach shall be constructed so that it does not pose a threat to public safety nor cause damage to a County road. The permittee shall further ensure that the approach is constructed so as to prevent dirt and debris from being tracked onto the County road, or the permittee shall be required to clean the County road of all such dirt and debris at the end of each day the approach is in use. Permittees shall further be responsible to repair all damage to the County road caused by use of the approach at the expiration of the Temporary Access Permit.

Temporary Access Permits shall expire when the temporary approach is removed or on the date listed on the permit, whichever is sooner but no longer than twenty four (24) months. There will be no extensions for Temporary Access Permits. The permittee shall be responsible to remove all improvements for the approach and reestablish the ditch line, when the approach is no longer in use or by the date of expiration.

If the permittee fails to clean the roadway as required, repair damage, or remove the improvements, the County may cause this work to be completed at the permittee's expense.

III. Definitions

Accessory Structure – Any structure, whether accompanied by a dwelling or not, that is generally not considered as housing for people. This includes, but is not limited to: shops, detached garages, pole buildings, sheds, storage buildings, carports, covered storage areas, and pools.

Authorized Road Approach – A road approach that has been properly permitted or was constructed prior to January 1, 1973.

County Engineer – The person appointed by the Board of County Commissioners to serve as the County Road Engineer in accordance with RCW, or their designee.

County Road System – All roadways, whether paved or unpaved, designated for use by the public, and maintained by the Franklin County Public Works Department.

Design Standards – Drawings and specifications regarding the construction of a road approach on file at the office of the County Engineer.

Gross Floor Area – The total square foot area of a building, including all levels below, on, or above the ground.

Intersection – The general area where a roadway is met or crossed at a common elevation by another roadway.

Joint Use Approach – A single road approach that serves more than one property. Private road connections to the county road system are considered joint use approaches.

Nonconforming Road Approach – A road approach that does not meet requirements, at the time of permitting, for location, size, spacing, site distance, and geometric elements.

Permit – Written approval issued by the office of the County Engineer authorizing access from private property to the county road system.

Private Road – A roadway serving more than one property, constructed within a private easement for ingress and egress for those properties. Private roads are connected to the county road system through a joint use approach.

RCW – Revised Code of Washington.

Temporary Road Approach – A road approach designated for a specific use and conditioned to be open for a specific period of time with the right of way to be restored to its original condition upon closure of the approach. Temporary road approaches generally have less stringent design and construction requirements due to their temporary nature.

WSDOT – Washington State Department of Transportation.

2023 Proposed Public Works Permit Fee Schedule

PERMIT TYPE		PERMIT FEE
APPROACH PERMITS		
	Address	\$100.00
	Commercial/Industrial	\$300.00
	Gravel	\$125.00
	Paved	\$250.00
	Private Road	\$300.00
	Temporary	\$200.00
SPECIAL MOTOR VEHICLE PERMITS – Per Current WSDOT Permit Desk Guide		

VARIOUS COUNTY ROAD APPROACH PERMIT FEES

2022

COUNTY	ALL	ADDRESS	RESIDENTIAL	FARM	COMMERCIAL	PRIVATE	ASPHALT	CONCRETE	GRAVEL	ONE	2-4	5 OR MORE	AFTER THE FACT FEE
ADAMS	\$ 25.00												
ASOTIN			\$ 100.00		\$ 125.00								
CHELAN	\$ 265.00	\$ 35.00											
COLUMBIA	\$ 100.00	\$ 50.00											
DOUGLAS	\$ 105.00	\$ 79.00											
FERRY	\$ 60.00												
FRANKLIN	\$												
GARFIELD	\$ 100.00												
GRANT	\$ 50.00												
KITTITAS	\$ 437.00	\$ 183.00											
Klickitat	\$ 50.00	(WITHIN 6 MONTHS + 50 FOR EVERY ADDITIONAL 6 MONTH INCREMENT THEREAFTER)											
LINCOLN	\$ 100.00												
OKANOGAN	\$ 60.00												
PEND OREILLE			\$ 125.00	\$ 125.00	\$ 250.00								
SKAMANIA		N/C	\$ 100.00	\$ 100.00	\$ 250.00	\$ 150.00							\$ 120.00
SPOKANE	\$ 125.00												
STEVENS					\$ 200.00					\$ 50.00	\$ 75.00	\$ 100.00	
WALLA WALLA													
WHITMAN	\$ 25.00												
YAKIMA	\$ 275.00												

PERMIT FEE JUSTIFICATION

TYPE OF PERMIT(S)	3 YR TOTAL	3 YR AVERAGE	\$200 - GRAVEL & PAVED	\$125 GRAVEL \$250 PAVED	COST PER TYPE
ADDRESSING	20	7	\$ 700.00	\$ 700.00	\$ 100.00
COMMERCIAL/INDUST PAVED	1	1	\$ 200.00	\$ 300.00	\$ 300.00
GRAVEL	45	15	\$ 3,000.00	\$ 1,875.00	\$ 125.00
PAVED	298	99	\$ 19,800.00	\$ 24,750.00	\$ 250.00
PRIVATE	39	13	\$ 3,900.00	\$ 3,900.00	\$ 300.00
TEMPORARY	3	3	\$ 600.00	\$ 600.00	\$ 200.00
TOTALS	406	136	\$ 28,200.00	\$ 32,125.00	DIFF. (\$3,925.00)
AMOUNT SPENT LAST 3 YRS.	\$ 149,705.22				
AVG. SPENT LAST 3 YRS.	\$ 49,901.74				
AVG. AMOUNT SPENT/PERMIT	\$ 368.73				

Appendix A Permit Fees

Fee Summary

	Fee
Over Width	
Single Trip	\$10.00
Monthly (30 days) up to 14 feet wide	\$20.00
Annual up to 14 feet wide	\$240.00
Over Height	
Single Trip	\$10.00
Monthly (30 days) up to 15 feet	\$20.00
Annual up to 15 feet high	\$240.00
Over Length	
Single Trip	\$10.00
Monthly (30 days)	\$10.00
Monthly (Over 15 feet ROH, over 3 feet FOH)	\$10.00
Annual	\$120.00
Annual (single trailer up to 56 feet)	\$100.00
Annual (double trailers up to 68 feet)	\$100.00
Annual (nondivisible load up to 125 feet)	\$120.00
Other	
Monthly (30 days) over width and/or over height	\$20.00
Monthly (30 days) over width, height and length	\$30.00
Annual overwidth, height, and length	\$360.00
Annual (14 feet wide, 14 feet high x 85 feet total length – Manufactured Housing only)	\$150.00
Monthly Manufactured Housing 15 feet wide (limited to 14 foot box, 12 inch eaves) 15 feet high - 75 feet long (trailer and tongue)	\$30.00
Transfer	\$14.00
Trip Permit (DOL)	\$25.00
Fuel Permit (DOL)	\$30.00
Collection Trucks	
Annual Over Axle for two-axle up to 6,000 pounds	\$42.00*
Annual Over Axle for three-axle up to 8,000 pounds	\$42.00*
<i>*per thousand pounds (annual permit only)</i>	
Fixed Loads	
Monthly (30 days) three-axle 65,000 pounds maximum	\$70.00*
Monthly (30 days) four-axle 86,000 pounds maximum	\$90.00*
<i>*may include dimensions</i>	

	Fee
Tow Trucks	
Annual overweight for Class C or Class E with Class C rating while performing emergency or non-emergency moves of oversize or overweight, or both, vehicles and vehicle combinations, under rules adopted by the transportation commission	\$150.00
Annual overweight for Class B or Class E with Class B rating while performing emergency or non-emergency moves of oversize or overweight, or both, vehicles and vehicle combinations, under rules adopted by the transportation commission	\$75.00
Sealed Containers Used in International Trade	
Port of Tacoma on SR 509 between MP 0.25 and MP 3.88 (Vicinity of East "D" Street and Taylor Way). The tire load not to exceed 600 pounds per inch width of tire. Single axles not to exceed 22,000 pounds. Tandem axles not to exceed 43,000 pounds. Gross weight not to exceed 105,500 pounds. Weight for axle groups must comply with RCW 46.44.091: Monthly Annual	\$100.00 \$1,000.00
Temporary Additional Tonnage	
Temporary Additional Tonnage	\$2.80*
*per day per 2,000 pounds (minimum 5 days, minimum fee \$14)	
Farm Implements (for farmers in the course of farming)	
Up to 16 feet wide, 16 feet high	Exempt
Over 16 feet but less than 20 feet wide (legal height): Three-Month Period Annual	\$10.00 \$25.00
Farm Implements (Implement Dealer)	
Up to 16 feet wide, 16 feet high	Exempt
Over 16 feet but less than 20 feet wide (legal height): Three-Month Period Annual	\$25.00 \$100.00
Log Tolerance	
Annual (April 1–March 31)	\$50.00
Purchased after July 1	\$37.50
Purchased after October 1	\$25.00
Purchased after January 1	\$12.50

The department may issue any of the previously listed permits that involve height, length, or width for an expanded period of consecutive months not to exceed one year.

Overweight Graduated Fee Schedule

Minimum Fee for Overweight Permit	\$14.00
Excess Weight Over Legal Capacity	Fee Per Mile on State Highways
0-9,999	\$0.07
10,000-14,999	\$0.14
15,000-19,999	\$0.21
20,000-24,999	\$0.28
25,000-29,999	\$0.35
30,000-34,999	\$0.49
35,000-39,999	\$0.63
40,000-44,999	\$0.79
45,000-49,999	\$0.93
50,000-54,999	\$1.14
55,000-59,999	\$1.35
60,000-64,999	\$1.56
65,000-69,999	\$1.77
70,000-74,999	\$2.12
75,000-79,999	\$2.47
80,000-84,999	\$2.82
85,000-89,999	\$3.17
90,000-94,999	\$3.52
95,000-99,999	\$3.87
100,000 or more	\$4.25*

*The fee for weights in excess of 100,000 pounds is \$4.25 plus \$0.50 for each 5,000 pounds increment or portion thereof exceeding 100,000 pounds.